

## NOTICE OF EXECUTIVE KEY DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE

**Prepared by:** Councillor Sarah Conboy, Executive Leader of the Council  
**Date of Publication:** 13 November 2023  
**For Period:** 1 December 2023 to 31 March 2024

Membership of the Cabinet is as follows:-

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Councillor S Taylor	Executive Councillor for Leisure, Waste & Street Scene	66 Wren Walk Eynesbury St Neots Cambridgeshire PE19 2GE  Tel: 07858 032076 E-mail: <a href="mailto:Simone.Taylor@huntingdonshire.gov.uk">Simone.Taylor@huntingdonshire.gov.uk</a>
Councillor S Wakeford	Executive Councillor for Jobs, Economy and Housing	4 Croft Close Brampton Huntingdon Cambridgeshire PE28 4TJ  Tel: 07762 109210 E-mail: <a href="mailto:Sam.Wakeford@huntingdonshire.gov.uk">Sam.Wakeford@huntingdonshire.gov.uk</a>

Notice is hereby given of:

- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

A notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting the Democratic Services Team on 01480 388169 or E-mail [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk).

Agendas may be accessed electronically at the [District Council's website](#).

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk) or by contacting the Democratic Services Team. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
  - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
  - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Huntingdonshire District Council  
Pathfinder House  
St Mary's Street  
Huntingdon PE29 3TN.

- Notes:-
- (i) Additions changes from the previous Forward Plan are annotated \*\*\*
  - (ii) Part II confidential items which will be considered in private are annotated ## and shown in italic.

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Infrastructure Funding Statement	Cabinet	12 Dec 2023		Clara Kerr, Chief Planning Officer Tel: (01480) 388430 or Email: clara.kerr@huntingdonshire.gov.uk		T Sanderson	Performance & Growth
Market Towns Programme Winter Update	Cabinet	12 Dec 2023		Pamela Scott, Regeneration and Housing Delivery Manager Tel No: (01480) 388486 or Email: pamela.scott@huntingdonshire.gov.uk		S Wakeford	Performance & Growth
Non-Domestic Rates Rural Settlements List	Cabinet	12 Dec 2023		Katie Kelly, Revenue and Benefits Manager Tel No: 01480 388388 or Email: Katie.Kelly@huntingdonshire.gov.uk		S Ferguson	Environment, Communities & Partnership

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Senior Officer Committee - Cabinet Notification: Corporate Director (Place)***##	Cabinet	12 Dec 2023		Michelle Sacks, Chief Executive and Head of Paid Service Tel No: (01480) 388116 or Email: michelle.sacks@huntingdonshire.gov.uk	2	S Conboy	
Approval of Council Tax Base 2024/25	Cabinet, Chair of Corporate Governance and Section 151 Officer	14 Dec 2023		Katie Kelly, Revenue and Benefits Manager Tel No: 01480 388388 or email: Katie.Kelly@huntingdonshire.gov.uk		N Wells	Performance & Growth

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Community Chest Grant Aid Awards 2023/24	Grants Panel Grants Panel Grants Panel Grants Panel	20 Dec 2023  17 Jan 2024  21 Feb 2024  20 Mar 2024		Claudia Deeth, Community Resilience Manager Tel No: (01480) 388233 or Email: claudia.deeth@huntingdonshire.gov.uk		B Pitt & M Hassall	Environment, Communities & Partnerships
CPE Update ***	Cabinet	16 Jan 2024		George McDowell, Parking Services Officer Tel No: (01480) 388386 or Email: george.mcdowell@huntingdonshire.gov.uk		S Taylor	Environment, Communities and Partnerships

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Biodiversity Strategic Sites ***	Cabinet	16 Jan 2024		Helen Lack, Development Manager Tel No: (01480) 388658 or Email: helen.lack@huntingdonshire.gov.uk		L Davenport-Ray	Environment, Communities and Partnerships
Final 2024/25 Budget and Medium Term Financial Strategy (2025/26 to 2028/29) including Capital Programme	Cabinet	6 Feb 2024		Karen Sutton, Director Finance and Corporate Services Tel No: (01480) 387072 or Email: karen.sutton@huntingdonshire.gov.uk		B Mickelburgh	Performance & Growth



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2024/25 Treasury Management, Capital and Investment Strategies	Cabinet	6 Feb 2024		Karen Sutton, Director Finance and Corporate Services Tel No: (01480) 387072 or Email: karen.sutton@huntingdonshire.gov.uk		B Mickelburgh	Performance & Growth
Non-Domestic Rates Discretionary Relief Policy	Cabinet	6 Feb 2024		Katie Kelly, Revenue and Benefits Manager Email: katie.kelly@huntingdonshire.gov.uk		S Ferguson	Environment, Communities & Partnerships
Electric Vehicle Charging Strategy	Cabinet	19 Mar 2024		George McDowell, Parking Services Officer Tel: (01480) 388386 or Email: george.mcdowell@huntingdonshire.gov.uk		L Davenport-Ray	Environment, Communities & Partnerships

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Market Towns Programme - Spring Update***	Cabinet	19 Mar 2024		Pamela Scott, Regeneration and Housing Delivery Manager		S Wakeford	Performance & Growth